



ENROLLMENT APPLICATION

Name of Child _____ Date of Birth _____

Address _____ City _____ Zip Code _____

Email _____ Telephone # _____

Mother _____ Cell # _____

Father _____ Cell # _____

Mother's Employer _____ Father's Employer _____

Name and age of children in your family: _____

Please check all options needed.

✓	TWTH Toddlers 18 months old by 9/1/24	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$430	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$40	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$160	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$40	\$0.00
Total Due			

✓	TWTH TWOS 2 years old by 9/1/24	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$430	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$40	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$160	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$40	\$0.00
Total Due			

✓	TWTH Threes 3 years old by 9/1/24	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$430	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$40	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$160	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$40	\$0.00
Total Due			

✓	TWTH Fours 4 years old by 9/1/24	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$430	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$40	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$160	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$40	\$0.00
Total Due			

✓	Kinder Prep 5 years old by 9/1/24	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$430	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$40	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$160	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$40	\$0.00
Total Due			

Monday and / or Friday Mixed Age Group	✓ Monday	Monthly Tuition	Reg. Fee	✓ Friday	Monthly Tuition	Reg. Fee
M / F (8:30 - 2:00)		\$120	\$30.00		\$120	\$30.00
M / F (8:00 - 8:30) Early Morning		\$10	\$0.00		\$10	\$0.00
M / F (2:00 - 4:00) Extended Care		\$40	\$5.00		\$40	\$5.00
M / F (4:00 - 4:30) Late Pick-Up		\$10	\$0.00		\$10	\$0.00
Total				Total		

Registration fees must accompany this application and are nonrefundable.

\$25.00 monthly discount for 2nd child enrolled

\$25.00 monthly discount for 5-day program from 8:00 a.m. - 4:30 p.m.

Total Monthly Tuition _____

Total Registration _____

**** Please read the following statements and complete the blank with your initial or N/A, if the statement does not apply to your child.**

- _____ I understand that my Toddler must be 18 months old by September 1, 2024.
- _____ I understand that my child must be completely potty trained by the first day of school to be eligible to attend the Three Year Old, Four Year Old, or Transitional Kindergarten Class. (Potty Trained Requirements: Your child should be able to communicate their need to use the restroom, exhibit some control over their bladder and bowel movements to allow time for the teacher to take them to the restroom, and follow basic instructions such as pulling down their pants, sitting on the toilet, wiping and cleaning themselves, and then washing their hands.)
- _____ I understand that tuition rates are based on a nine month period divided into equal monthly tuition payments, and therefore cannot be reduced for months with holidays, shorter durations, vacation days, or absences due to illness.
- _____ I understand tuition payments are due on the 1st of each month. Payments received after the 5th of the month will be subject to a late charge of \$25.00. This late fee will be automatically added to your child's account. A \$25.00 fee will also be assessed for returned checks.
- _____ I understand that tuition for May 2025 is due on or before June 1, 2024, and is considered late if paid after June 5, 2024. All late tuition payments are subject to a \$25.00 late fee. This tuition is refundable only if withdrawal is done before July 15. After July 15, no tuition is refundable unless it is due to a job transfer or military reassignment. Please submit a letter on letterhead regarding the transfer.
- _____ I understand there are no refunds for illness, absences, or withdrawals after the first of the month. Thirty (30) days written notice is required for withdrawal so we may fill the vacated spot. You are responsible for the full amount within that 30 day period.
- _____ I understand if my child is not picked up within 10 minutes after dismissal time, I will be charged \$1.00 per minute per child as a late pick-up fee. Late pick-up fees will automatically be charged to your account.
- _____ I understand that all required paperwork is due in the CLLC office by July 15, 2024 in order to begin school on September 1, 2024.
- _____ I understand a school supply list will be emailed to me during the summer. School supplies will be brought to Open House or on the first day of class.

Christ Lutheran Learning Center does not discriminate on the basis of race, color, religion, national or ethnic origin in the administration of its admissions and educational policies, financial assistance program, employment practices, and other school-administered programs.

- ★ **All children must have attained the required age by September 1, 2024 to be enrolled.**
- ★ **A registration fee must accompany this application. Make checks payable to:**
CHRIST LUTHERAN LEARNING CENTER or CLLC
- ★ **Children will be required to bring a water bottle and sack lunch which is nutritionally balanced.**
- ★ **All children must provide a mat and blanket for rest time. (Kinder-prep class excluded)**
- ★ **Families who currently have children enrolled at the Learning Center and members of Christ Lutheran Church will have first priority for enrollment through February 29, 2024. Thereafter, openings will be filled on a first come, first serve basis.**

Parent Signature _____ **Date** _____

**** For office use only ****

Date Paid _____

Cash _____ **Check #** _____

Amount Paid _____

Director's Initials _____