



## ENROLLMENT APPLICATION

Name of Child \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Telephone # \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

Mother \_\_\_\_\_ Cell # \_\_\_\_\_

Father \_\_\_\_\_ Cell # \_\_\_\_\_

Mother's Employer \_\_\_\_\_ Father's Employer \_\_\_\_\_

Name and age of children in your family: \_\_\_\_\_

**Please check all options needed.**

✓	<b>TWTH Toddlers</b> 18 months old by 9/1/23	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$400	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$30	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$140	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$30	\$0.00
<b>Total Due</b>			

✓	<b>TWTH TWOS</b> 2 years old by 9/1/23	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$400	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$30	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$140	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$30	\$0.00
<b>Total Due</b>			

✓	<b>TWTH Threes</b> 3 years old by 9/1/23	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$400	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$30	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$140	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$30	\$0.00
<b>Total Due</b>			

✓	<b>TWTH Fours</b> 4 years old by 9/1/23	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$400	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$30	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$140	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$30	\$0.00
<b>Total Due</b>			

✓	<b>Kinder Prep</b> 5 years old by 9/1/23	Monthly Tuition	Registration Fee
	TWTH (8:30 - 2:00)	\$400	\$90.00
	TWTH (8:00 - 8:30) Early Morning Drop-Off	\$30	\$0.00
	TWTH (2:00 - 4:00) Extended Care	\$140	\$20.00
	TWTH (4:00 - 4:30) Late Pick-Up	\$30	\$0.00
<b>Total Due</b>			

Monday and / or Friday Mixed Age Group	✓ Monday	Monthly Tuition	Reg. Fee	✓ Friday	Monthly Tuition	Reg. Fee
M / F (8:30 - 2:00)		\$120	\$30.00		\$120	\$30.00
M / F (8:00 - 8:30) Early Morning Drop-Off		\$10	\$0.00		\$10	\$0.00
M / F (2:00 - 4:00) Extended Care		\$40	\$5.00		\$40	\$5.00
M / F (4:00 - 4:30) Late Pick-Up		\$10	\$0.00		\$10	\$0.00
<b>Total</b>				<b>Total</b>		

**Registration fees must accompany this application and are nonrefundable.**

\$25.00 monthly discount for 2nd child enrolled

\$15.00 monthly discount for 5-day program from 8:00 a.m. - 4:30 p.m.

**Total Monthly Tuition** \_\_\_\_\_

**Total Registration** \_\_\_\_\_

**\*\* Please read the following statements and complete the blank with your initial or N/A, if the statement does not apply to your child.**

- \_\_\_\_\_ I understand that my Toddler must be 18 months old by September 1, 2023.
- \_\_\_\_\_ I understand that my child must be completely potty trained by the first day of school to be eligible to attend the Three Year Old, Four Year Old, or Transitional Kindergarten Class.
- \_\_\_\_\_ I understand tuition payments are due on the 1st of each month. Payments received after the 5th of the month will be subject to a late charge of \$25.00. This late fee will be automatically added to your child's account. A \$25.00 fee will also be assessed for returned checks.
- \_\_\_\_\_ I understand there are no refunds for illness, absences, or withdrawals after the first of the month. Thirty (30) days written notice is required for withdrawal so we may fill the vacated spot. You are responsible for the full amount within that 30 day period.
- \_\_\_\_\_ I understand if my child is not picked up within 10 minutes after dismissal time, I will be charged \$1.00 per minute per child as a late pick-up fee. Late pick-up fees will automatically be charged to your account.
- \_\_\_\_\_ I understand that tuition for May 2024 is due on or before June 1, 2023, and is considered late if paid after June 5, 2023. All late tuition payments are subject to a \$25.00 late fee. This tuition is refundable only if withdrawal is done before July 15. After July 15, no tuition is refundable unless it is due to a job transfer or military reassignment. Please submit a letter on letterhead regarding the transfer.
- \_\_\_\_\_ I understand that all required paperwork is due in the CLLC office by July 15, 2023 in order to begin school on September 1, 2023.
- \_\_\_\_\_ I understand a school supply list will be emailed to me during the summer. School supplies will be brought to Open House or on the first day of class.

**Christ Lutheran Learning Center does not discriminate on the basis of race, color, religion, national or ethnic origin in the administration of its admissions and educational policies, financial assistance program, employment practices, and other school-administered programs.**

- ★ All children must have attained the required age by September 1, 2023 to be enrolled.
- ★ A registration fee must accompany this application. Make checks payable to:  
**CHRIST LUTHERAN LEARNING CENTER or CLLC**
- ★ Children will be required to bring a water bottle and sack lunch which is nutritionally balanced.
- ★ All children must provide a mat and blanket for rest time. (Kinder-prep class excluded)
- ★ Families who currently have children enrolled at the Learning Center and members of Christ Lutheran Church will have first priority for enrollment through February 28, 2023. Thereafter, openings will be filled on a first come, first serve basis.

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**\*\* For office use only \*\***

**Date Paid** \_\_\_\_\_

**Cash** \_\_\_\_\_ **Check #** \_\_\_\_\_

**Amount Paid** \_\_\_\_\_

**Director's Initials** \_\_\_\_\_